

# THE HIGH TWELVIAN

Volume 91, No. 2, Spring 2017



**Dr. Ronald W. Woods**

President 2016 - 2017

High Twelve International, Inc.

**96th Annual High Twelve  
International Convention**

**June 7-11, 2017**

# The High Twelvian

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This publication is devoted to the interests of its member Clubs for the benefit of Freemasonry and affiliated Orders. Contributions of interesting, appropriate, editorial matters and pictures are welcome. High Twelvian's are invited to submit such articles for publication and/or purchase special ads. If you would like material returned, please enclosed a self addressed stamped envelope. Submit all articles typewritten by email to The Editor, [secretary@high12.org](mailto:secretary@high12.org) or mail to 11404 W Olive Dr., Avondale, AZ 85392-4210. All submissions are subject to editorial discretion and become the property of High Twelve International, Inc. Opinions expressed in articles are not necessarily the official position of High Twelve International.

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# President's Message:

## Dr. Ronald W. Woods - International President



A YEAR OF EXPECTATION, GROWTH, LEARNING  
AND, YES, MASONIC EDUCATION.

Dr. Ronald W. Woods

High Twelve International President 2016-2017

That is what my year has been like. It required many visits to State Associations that were within my reach. In Indiana there were visits to many of our High 12 Clubs including two new ones. One of my learning curves is that the great High 12 website is packed full of information. Reading the information clubs can help themselves by reviewing the information on the following: High Twelve International Speech, Club Expansion, Club Retention and Calling Program, Ambassador Program and Membership Development and Club Expansion Program.

Brothers, if you have not read these you should, because we all want our High 12 Clubs to succeed.

Then there is the awards material. There is a wide variety of material there. Special pins for years of service. A variety of special forms to give to visitors, years of service. These items are not expensive and rewards those who have been members for several years.

Today we have only 13 State Associations. We lost Missouri and New Jersey. It appears to me that they just did not realize the importance of their jobs. First, they must search their states to locate areas in the State where a new club may be formed, visit Lodges in that area to explain what High 12 is. It takes time to locate a few good workers that will help. The State Association members must visit the clubs in their state. They need to offer help and suggestions for development and gaining members. In addition, they should offer to install new officers which will show their interest in the club.

In addition to visiting the State Associations of Indiana, Illinois, Ohio, Michigan, North Central and Florida, I attended two Grand Masters Conventions, one as First Vice President of High 12 and the other just a few weeks ago in February 2017. It is interesting to see and visit with so many Grand Masters and their associated officers, not just from the USA but from across the world including Belgium, France, Brazil, Paraguay, Baja California, Portugal, Liechtenstein, Austria, Netherlands, Italy, Iran in Exile, and Romania.

We gained a new club in Hawaii and another in Rome, Italy and met brothers from Russia, Bulgaria, Austria, Germany, Italy (the Second

*(Continued from page 3)*

Grand Junior Warden of the Orient of Italy). This brother is interested in developing more than one High 12 Club in Italy. There are many more than this number.

I have encouraged all 13 State Associations to work to locate areas in their States this year and to spend time to encourage the development of three new High 12 Clubs in their States. Such an effort would give High 12 thirty-nine (39) new clubs in America.

My promise to each of you is that at the end of my year I will return to my goal of working to locate areas in Indiana where new clubs may be formed and get back to the desire of seeing a total of 10 High 12 Clubs in Indiana. Then I also want to work to develop new clubs in Kentucky and hopefully gain a total of ten there.

Finally, it is my desire that the problems we have with the Wolcott finances and its investment policy of investing in only bonds to a more recognized program of diverse investment which will include bonds, growth stocks and large income stocks. The recognized program is 20% bonds, 40-60% growth stocks and 30-20% high income stocks. Then only take 5% of the current income of the investments use one half of the income for growth by purchasing more stocks and use the other half of the income to grant the scholarships and cover the cost of operating Wolcott. The entire donation of the High 12 Clubs must be used only to purchase more stocks to help with the growth of the Wolcott Foundation.

The problem that exists is that 100% of Wolcott investment is in bonds. If the original \$5,300,000 figure given to us last year was the actual figure of the original investment was correct it is now from 1-2 million below that at any given time. Also, whatever the actual current figure is, no more than 5% of that figure should be used, half for growth and half for Wolcott expenses and scholarships.

A more modern up to date set of By-Laws has been proposed by High 12 for Wolcott to use. These By-Laws will bring Wolcott into the 21st

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### **International Website: [www.high12.org](http://www.high12.org)**

A place to find out:

- ◆ State officer contacts
- ◆ Club meeting location, times and club officer contacts
- ◆ Events - Association meetings, club/special events
- ◆ Useful information for association and club secretaries
- ◆ Wolcott Foundation information
- ◆ High Twelve merchandise
- ◆ Subscribe to the Monthly Newsletter

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Century. Make no mistake, it is High 12 International's wish that Wolcott continue to succeed, but we feel that with its present course there will be major problems.

Finally my brothers, without the help of my wife Marilyn during this year, my work would have been much more difficult. Also I must thank Kevin for his help and guidance.

GOD BLESS YOU MY BROTHERS

Dr. Ronald W. Woods



## **William H. Haynes - International 1st Vice President:**

### **Presidential Responsibilities**

Upon being elected club or state association president, you have vowed to perform certain duties. Per various by-laws and manuals, the following points are written. One these duties is to attend various

meetings.

For club Presidents: "President. It shall be the responsibility of the President: to supervise the affairs of the Club under the direction of the Board of Directors; to preside at all Membership Meetings; to appoint committees as necessary and appropriate; to be an ex-officio member of all committees and other delegations, whether temporary or permanent in character; and to serve as one of the Club's representatives on the State Association."

"It shall be the duty of each Member Club to be represented at each Convention of the State Association, either Annual or Special".

This, of course, means that the club president should be at every club meeting and State Association meeting.

The State Association presidents have the responsibility to preside over their association meetings and to be part of the governing board at the High Twelve International annual and mid-winter meetings

"The International Governing Board is the Principal Administrative Body of High Twelve International. It is composed of the following Members: The HTI Executive Board and the President of State or Multi-State Associations of High Twelve International, or his proxy. It shall be the duty of the Members of the Governing Board to be familiar with the Constitution, By-Laws and all other Manuals of High Twelve International".

It is really in the State Associations best interests to have representation at the annual and midwinter meetings as that is where dues and election

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of International Officers, among other things, are decided. Due to Governing Board votes, I know of at least two dues increases that were voted down. It is important that officers of the HTI come from various clubs and different geographical areas. This will not happen unless all areas are represented at the annual meeting.

Hopefully, this article will inspire more club presidents to attend the state meetings and association presidents to attend the HTI meetings. Being an officer has more responsibilities than just having a title.

The midwinter and annual meetings are also open to all members although only Governing Board members can vote.

Hope to see you at the annual meeting at Indianapolis.



## **Joseph H. Santisteban - International 2nd Vice President:**

Greetings fellow High Twelvians,

Welcome to a new year! Time **does** fly when you're having fun; at least it seems to for me. I've done some traveling the past few months and it's always nice to see many familiar, and some new faces and enjoy some good food and great fellowship. It's also awesome to see so many of your ladies taking part in our festivities. I also think it's great to see many of our widows attending the meetings and some of the activities as well.

I hope everyone had a safe and enjoyable holiday season. I spent my time with my family in Tucson. Prior to the holidays, I had the opportunity to attend the North Central Association Convention in Des Moines, IA, along with Dr. Ron Woods, our International President. It was my first trip to that region since my old GI days. It was an enjoyable visit, making new friends and as always, enjoying good food. The food alone would have been worth the trip.

I even got a little High Twelve stuff done while on vacation. I visited with my 'old buddy' Dave Miller, Past Arizona State President and we attended his Lodge on Thursday night before attending the Sun City West High Twelve Club meeting the next morning. I was invited to and attended the Acacia-Santa Rita High Twelve Club meeting the following Monday. We enjoyed great food and great fellowship as Masons normally do.

From Tucson, I drove to Las Vegas to attend our Mid-Year Convention. We had a nice turn-out which made for a productive meeting. The main topic of discussion was the Wolcott Foundation and we may have come up with a workable course of action to address some of the concerns of

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## OFFICIAL NOTICE

Pursuant to the International Bylaws Adopted June 18, 2016; Article IV - Meetings; Section 2 - Notice of the time and place of holding conventions shall be mailed to the Secretary of each Club at least sixty (60) days before the annual convention and at least thirty (30) days before a special convention. Publication of such notice in the official publication of High Twelve International, Inc. within the time prescribed in paragraph "A" above shall be deemed sufficient compliance as to annual conventions.

The Annual Convention will be held on Friday June 9-10, 2017 at the Crown Plaza Indianapolis Airport, Indianapolis, IN. The Governing board shall consider and act upon all business properly brought to the floor. Registration can be done online via HTI website or see page 37.

The administrative body of High Twelve International shall be the International Governing Board. It shall consist of the officer's of High Twelve International, Inc. together with the President of each State or Multi-State Association or an alternate person, designated by him in writing, who shall serve for the term of such officer.

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our fellow High Twelvian's. More to follow on this topic.

Our conference calls continue to be worthwhile and productive. We get a lot accomplished prior to our next face-to-face meeting. They seem to accomplish two items: (1) they save a lot on travel expenses, (2) it's hard for someone to miss one. I was with our International Secretary for the January one. They work well for those who live far away or cannot attend in person.

If you read the last High Twelvian, think about the four kinds of people. I want to refer to one: *Those who wonder what's happening*. These are the people who seem to be confused most of the time. They are always waiting for something, although they may not know what it is. They believe that they have no authority to do something. They expect things to be given to them.

My advice to them is simply: (1) if you don't understand something, ask for clarification, (2) if you don't like how something is done or you don't agree with how something is done, submit a change, (3) if you're just going to moan and groan and nothing else, submit your demit. This is the same advice I used to give as a WM, a DDGM, a MEGHP or an old



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GI. I always refer to the sign that hangs over my desk: "Lead, follow, or get the heck out of the way."

Well, I guess that's enough for now. I encourage everyone to submit articles for our newsletters and magazine, and include a photo if possible. I hope to see many of you during my travels. Until next time, stay safe, have fun, and watch out for each other!

Fraternally and Respectfully, Joe Santisteban, PSP, 2nd International VP



### **Jonathan P. Dilley - International 3rd Vice President:**

It was such a pleasure to attend the International 2017 Mid-Year Conference in Las Vegas Nevada and since I am not a gambling man, I came out of the experience with most of the money that I had arrived with still resting safely in my wallet. Of course, there are always a few expenses that cannot be avoided such as a meal or two and the important time that one should always spend with the wife, if she happens to be along.

Quite a few topics were covered during the Mid-Year and it was clear that as Brethren, we care about the work that we are engaged in and expect to see that work carry forward into the future. It was also a pleasure giving our Past International President Jerry Saville a hard time for his being absent while starting up a new High Twelve Club and Association in the Great State of Hawaii, however, I am sure he was laughing all the way to the airport and back when he heard of the rain that I had the pleasure to drive thru on my way up from California to the Mid-Year. I don't think I broke 40 mph the entire drive and the 3-4 hr. trip ended up taking 7-8 hours.

It was also wonderful to see so many Brothers from all over the United States representing their Associations and I am looking forward to visiting several Associations before my years end as 3rd International VP.

My personal favorite part of the meeting was hearing the reports from the various Associations on their activities as well as the new members coming into their clubs and I was excited to share that our two newest members in California were under the age of twenty (20) which is inspiring to see since we have witnessed a decline over the years in many of our clubs.

I truly believe that there is hope in the youth of Freemasonry and not just our DeMolay. There is great potential in the new young Master Masons who are joining the Lodges across the country and if we can find a way

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to excite them about High Twelve by giving them opportunities to lead and grow, our future will be secured by their energy and I know they will reach out and encourage their friends from within the fraternity to join them in that growth.

Fraternally, Jonathan P. Dilley, 3rd International Vice President



## International Secretary: Kevin L. Hokerk-Robinson

Greetings all! As I write this Spring has arrived, the desert is really green this year due to all the rain that came in from California (thank you!) and it is allergy season! LOL

The 2017 address labels went into the mail the beginning of March, take a few minutes to make your donation, do it now, thanks. Your support is greatly appreciated.

**Club Secretaries:** On April 30th the 2017-18 HTI Per-Capita Statements will be mailed to you directly. As in past years the membership total as of **March 2017 Monthly Report is the basis month** (or last received). Statements are *due and payable upon receipt*. **Dues Cards for 2017.** Do you have dues cards for your members for when they pay their dues? If not, contact me and I will be happy to send them to you. They are preprinted with the members name, id #, club name and number - there is no cost to the club for this service. **Online Monthly Reports** are expected monthly and are easily accomplished! This is the easiest way to keep membership records up-to-date.

**EVERYONE:** Please take a moment to review the mailing label of this magazine...turn it over and look...if your name or address is not correct in any way please let me know by email: [secretary@high12.org](mailto:secretary@high12.org) or phone call to 623.239.6170 so your membership record can be updated.

**990-N ePostcard Filings:** Those responsible for making the annual filing take note that the IRS moved the process 'in-house' requiring the filer to register with the IRS. This change was effective on 2/29/16. You **MUST** create a user ID then you can add the EIN to your user ID (or any other organizations you file for). There is a PDF document on the international website under the tab *Everyone* on how to create a user ID. All clubs and associations are required by the IRS to file annually. If the non-profit status has been revoked for not filing for 3+ years you are still required to file a 990-EZ paper form.

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**Association & Independent Club Secretaries** the annual *Group Exemption EIN* verification was mailed to you March 1st. A **required response** due back March 31, 2017.

The international office is here to assist the local clubs and state associations with membership questions, dues cards, form orders, merchandise purchases, rosters, expansion, do you remember when...etc. All you have to do is ask!

**secretary@high12.org OR 623.239.6170**

## **Did you know???**

Donations for Fundraisers can now be made online via PayPal? Also it is not necessary to create a PayPal account - just scroll down and enter the debit or credit card information. PayPal is a secure and trusted vendor for online transactions.

All members are covered by group insurance when attending High Twelve functions. If a special function is being held and the 'site' requires an insurance certificate one can be provided by contacting the HTI Treasurer at [hti-treasurer@high12.org](mailto:hti-treasurer@high12.org) and it will be emailed and sent by US Mail to you by the insurance carrier.

Time Warner Cable (aka roadrunner.com, woh.rr.com, cfl.rr.com, satx.rr.com, bak.rr.com etc.) as a company limits the number of emails sent from a source that it will process. Once that 'limit' has been reached all remaining emails are "bounced back" as "failed due to too many concurrent connections." What that means to you as their customer is you may not receive the Monthly Update eNewsletter or other items that HTI sends out through our email process at Wild Apricot. There is nothing HTI or Wild Apricot can do at this point as TWC will not address this. What you can do is call your local office and complain to them. This is the only internet service provider that we have problems sending to. So call and let them know!

Speaking of email addresses all members who have an email address should be receiving the Monthly Update eNewsletter etc. but if you are not that probably means we don't have your email address! Only 1/4 of the members have said they have an email address. All you have to is send an email to [secretary@high12.org](mailto:secretary@high12.org) and ask to be added. We do not sell, rent or lease your contact information to anyone, any group or organization - never have and never will.

# 2017 Mid-Year Governing Board Meeting Las Vegas, Nevada 1-23-17

Brother Stuart Meador, CA Association Secretary was able to round up all of the attendees for a group picture - Thank you Stuart!



## Association and Club Happenings

**Arizona Club Visits** by Joseph Santisteban, 2nd International VP - During the time I visited family in Tucson AZ was fortunate to travel a bit and attend some High Twelve meetings and then stopped by Las Vegas for the Mid-Year meeting.



**Sun City West #567**, Surprise, AZ 1/12/17 Installation of officers  
L-R Kevin Hokerk-Robinson, State & Inter. Secy; Robert Kline, AZ State President; David Miller, PSP, Club President, Joe Santisteban and Lindy Lindamood, PSP AZ.

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**Acacia Santa-Rita #505** in Green Valley, AZ on January 16, 2017



**The Illinois contingent** at the 2017 Mid-Year Conference on 1/23/17  
L-R Ed Rund, Secretary; Ron Woods, Intl. President; Steve Hermason, 3rd VP; Mark Nokes, 2nd VP; Charles Coffey, President and Joe Santisteban.

**Illinois - Oak Park High Twelve Club #52 - Gerry Carlton, Secretary**



Surprise! Surprise!

Well, it is certainly a pleasure to be able to inform all you High Twelvian's that the banner seen in the photo has been located. It's been missing from Illinois' Oak Park Club #52's monthly meetings for years. Since we weren't sure what happened to it, the officers have searched everywhere, including another restaurant where we attended a joint luncheon with other Chicago-area clubs.

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We won't say how it turned up, but simply that we were extremely pleased. The Brother on the left is our long-serving Club President, Bro. Sal DeCola, PSP and me, Bro. Gerry Carlton PSP, Club Secretary (now in my 20th year in this office).

So, just thought you might get a kick out of this little story.

**Acacia Santa-Rita #505 - Green Valley AZ, David Haynes, PSP**



Each year we have a Christmas party for the kids at Soperi school. These children are from under privileged families. The kids have a ball, and so do we. We follow it up with ice cream for all the kids. Our thought is to get them all hyped up for the teachers! Following this, the Club goes to lunch and we have our annual Installation of the next years officers.

**Capital City #777 - Tallahassee FL, Tim Wihelm, FL H-12 Webmaster**



State President De-wayne Wiesenmiller in green jacket on the right presenting to Capital City High 12 President and Florida State 3rd VP John Kranioiu in the center receiving the Raymond Turner membership trophy for 13 new members in 2016.

**Villages High Twelve Club #674:** Merv Harris, PIP, President  
Greetings to all! This year is going by so fast that we were waiting for the groundhog Punxsutawney Phil to let us know if winter is almost over. But he didn't see his shadow, so expect six more weeks of winter. In The Villages winter never seems to get started but we really enjoy the 80 degree temps.

It is with great sorrow our club has lost three members to the Celestial Lodge above in the past two weeks; Brothers Frank Bochniak, John Golia and Robert Clevenger. They will all be missed by their families, friends and club members and we ask for your prayers for the families.

The Club will have one of the greatest vocalist in The Village perform at the March 1st meeting. Billie Thatcher will sing various show tunes along with an assortment of other types of music. She is in great demand in our local area and performs many benefits for clubs in The Villages to support charitable organizations.



Entertainer Larry D, who performs several different shows from Country to Elvis. On the right, Club President Frank Charlton. The members enjoyed the performance, especially when he sang Elvis songs.



We welcomed our newest member Bill Tanner and his Lady Jackie. Brother Bill is also the President of The Villages Shrine Club and the Rotary Club, in addition to the work he does for the different theatre groups.

**The Villages High Twelve Club in Lady Lake, Florida** co-hosted a Prime Rib Dinner with the Ocala Shrine Club on Friday, February 10th. The Shrine Club opened at 5:30 pm and the wait staff began taking orders at that time.

This function was our Winter Special Dinner with Free Entertainment, which was Steve Robinson, who entertained us last year. He plays twelve different instruments, sings and tells jokes. He averages forty-five shows a month and also entertains on cruise ships and does lead-in-entertainment for big-name entertainers.

The Shrine Club had a "Special Menu" for the Dinner. Dinners consisted of a Choice of Meat (Prime Rib or from the Club Menu,) with choice of sides, which included Baked or Sweet Potatoes, numerous Side Dishes and Iced

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Tea and Hot Coffee. The Salad Bar with the dinner was an additional \$1.00. The Masonic Orders in the Villages totaled over 60 members and Ladies, which is the most we have had for the dinners in the two years we having been doing them. The Ocala Shrine Club had nearly the same amount of members in attendance.

The Ocala Shrine Club brought in extra kitchen and wait staff to handle the Dinner. They wanted to ensure we had a great event and delicious food for our combined group.

The Villages High Twelve Club is planning another function sometime in April and we expect the same turnout for the event. We have a special pay-off each time we have a dinner; we gain a new member by someone, who joined us because they enjoyed the evening.

Fraternally, Merv Harris, PIP

### **Wolcott Foundation, Inc. Malcolm S. White, Chairman**

My Brothers in High Twelve:

In my usual article, it has been my practice to urge you to support the/your/our Wolcott Foundation to the best of your ability; in this issue nothing will be said about the support or the lack of support of the Foundation – each of you know what needs to be done, and to those of you who choose to do so, do support the/your/our Foundation. And to you go the thanks and appreciation of the Wolcott Fellows who are now in the Program, as well as from those Fellows who have completed their Program and are now involved in providing the Public Service they pledged to enter.

The Wolcott Trustees have, as you are reading this, met and selected the Wolcott Fellows for the 2017-2018 Class. You will hear from someone from the group of Senior Wolcott Fellows at the Wolcott Luncheon at the International Convention. This presentation, to me, is a high spot of the year – to hear what it is that they are doing, or what they have done, and what is coming up next in their lives. You will hear the expression of gratitude from the speaker for the support given them from the /your/our Wolcott Foundation in enabling them to start their career in the Public Service arena – please understand that they are embarking, or have embarked upon a PUBLIC SERVICE career, and NOT politics.

Perhaps a needed bit of information for the purpose of clarity; the High Twelve Member or Contributor may designate where their money is to go; they may designate the funds to go to the FELLOWSHIP category, which is used (almost) immediately to fund the current awarded Fellowships; the designation of ENDOWMENT means that the funds are added to the Foundation Principle. ONLY the interest/income from the Endowment funds are used for Fellowships; the Principle balance is not affect-

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ed, as only the income/interest is used. The 'Market Value' of the several investments does not affect the income each year, as the assets (Bonds, stock shares) are not sold to provide funds for the Fellowships to be awarded. There seems to be some misunderstanding about the fate of contributed funds, i.e., how and when are the funds used; where do they go? Hopefully this explanation will dispel some of the clouds of misinformation that surface from time to time.

It may seem that the above explanation is excessive and unnecessary, but there are some folks who do not seem to understand the path taken by the funds from their hands to the ultimate fate of their (most appreciated) contributions.

I wish you well in the coming year, do be safe and careful.

May God Bless you and all whom you hold dear.

Fraternally, Malcolm S. White

**The following are Wolcott Foundation By-Law Revisions** approved and submitted by the Wolcott Trustee as per recommendations from our Legal Counsel. Please include these in the upcoming High Twelvier.

#### #1 Article II – Officers & Trustees.

##### Section 2. Appointment and Election of Trustees.

G. The Board of Trustees shall notify the members of High Twelve International **of the pending election of a Zone Trustee at the following Annual Meeting in the "High Twelvier" or other official High Twelve International publication in the first edition after the Annual Meeting and on the official Wolcott Foundation and High Twelve International website no later than December 1 of the year immediately preceding the election.**

#### #2 Article II – Officers & Trustees.

##### Section 3. Vacancies on Board of Trustees.

A vacancy occurring on the Board of Trustees through death, resignation, disqualification, or other cause shall be filled for the balance of the unexpired term by appointment by a majority of the surviving or remaining Trustees in office. Such appointee shall be a Member of a High Twelve Club from the geographical zone from which the preceding Trustee was elected and shall serve on an interim basis until the next Annual Meeting, in which case the vacancy shall be filled by election in accordance with the terms of Section 2 above for the remainder of the vacant term.



**Robert Morton, Wolcott Foundation Treasurer:** The following 4 pages include the Administrative Budget through 1/31/17; Fellowship Expenses through 1/31/17; Contributions Received through 1/31/17 and Fund Balances.

*Editors Note: These documents (full sized) can be found on the HTI website WOLCOTT tab Wolcott Financial Documents 1/31/17.*

*The Wolcott Foundation, Inc.*  
An Internal Revenue Code 501 [c] [3] Charitable Organization  
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P. O. Box 890 Lansdale, PA  
Phone: 215.368.3121

**Fiscal ADMINISTRATIVE Budget 01-May-2016 through 31-April-2017**

[ 3 QTR's Cum Y-T-D ]		Admin Budget: Projected	Through 1/31/2017 " ACTUAL "
<b>General Administration</b>			
Administration	\$4,000.00		\$1,500.00
Office / /Computer Supplies	\$200.00		\$56.81
Postage and Shipping	\$150.00		\$50.00
> Post Office Box rental	\$240.00		\$0.00
Printing / Lapel Pins / Club Award Patches	\$2,600.00		\$2,731.71
Telephone	\$0.00		\$0.00
Audit and Bookkeeping			
> Preparation of IRS Form 990 [Kimmel,Lorah & Assoc.]	\$3,500.00		\$0.00
Miscellaneous	\$700.00		\$0.00
<b>Total Administration</b>		<b>\$11,390.00</b>	<b>\$4,338.52</b>
<b>Zone Administration</b>			
Trustee Office Expense			
> Trustees Expenses [ 8 ] @ \$250	\$2,000.00		\$250.00
<b>Total Zone Expenses</b>		<b>\$2,000.00</b>	<b>\$250.00</b>
<b>Travel Expenses</b>			
> Annual Board Meeting - Washington, DC	\$19,000.00		\$373.33
> Chairman, Additional Travel Expenses	\$700.00		\$0.00
> High Twelve International 95th Convention	\$16,000.00		\$13,285.33
> High Twelve International Mid-Year Convention			
>> Travel expense for closest Trustee to attend	\$1,600.00		\$0.00
<b>Total Travel Expenses</b>		<b>\$37,300.00</b>	<b>\$13,658.66</b>
<b>Other Expenses</b>			
Investment Fees [-1% of Security portion of Portfolio]	\$10,000.00		\$8,513.00
Website Maintenance			
> Webmaster Salary	\$1,600.00		\$1,200.00
> Webmaster - Fees and Licenses	\$250.00		\$0.00
Promotion and Awards	\$750.00		\$341.12
Other licenses and fees [State of Missouri]	\$50.00		\$0.00
Insurance Indemnity Bonding			
> Security Bonding [Evans Houseman]	\$2,100.00		\$1,852.00
> Miscellaneous [Evans Houseman]	\$350.00		\$261.00
<b>Total Other Expense</b>		<b>\$15,100.00</b>	<b>\$12,167.12</b>
<b>Total ADMINISTRATIVE Budget For the Wolcott Foundation **</b>		<b>\$65,790.00</b>	<b>\$30,414.30</b>

**The Wolcott Foundation**  
**Projected Investment in Fellowship**  
**Fiscal Year 01-May-2016 through 30-April-2017**

Cum Through 3 QTR's	Projected	Through 1/31/2017 " ACTUAL "
<b>Anticipated "Cost" of One Course Credit Hour:</b>	\$1,690.00	\$1,690.00
<b>Each Fellowship Student Expense:</b>		
> Per Credit Hour Cost	\$1,690.00	\$1,690.00
> Required Credit Hours for Graduate Degree	X 40	X 40
> Cost of Required Student Hours	\$67,600.00	\$67,600.00
> Allowable "Relocation Loan" [must be re-paid] **	\$1,800.00	\$0.00
> Cost per Student to Fellowship Graduation	\$69,400.00	\$67,600.00
> Cost for Entering a Class of 5 Fellows	X 5	x 5
> <b>Projected Class of 5 Fellows</b>	<b>\$347,000.00</b>	<b>\$338,000.00</b>
		** [ Fall / Spring Tuition Payments]

**Income Based on 2014 - 2015 Fiscal Year:**

> High Twelve Club Contributions	\$37,000.00	\$23,907.41
> High Twelve International Contributions per Member	\$450.00	\$417.25
> High Twelve International 95th Conv. [Red Sch. Hse.]	\$160.00	\$251.00
		<b>\$24,575.66</b>
> Investment Portfolio Income [ @ 6% ]		
"Fixed Income Account"	\$255,000.00	** \$241,000.00
"Equity Portfolio Account"	\$30,000.00	** \$30,000.00
Total Income [Cash Flow]	\$322,610.00	<b>\$271,000.00</b>
		** APRIL 2017 Est'd [ Portfolio Income ]
> Posey Trust Income		
"Feb-15- 2017- Distribution" ***	\$25,000.00	<b>\$23,482.00</b>
"Distribution Deficiency 2016"	0.00	
> Miscellaneous Income	\$12,000.00	\$0.00
<b>Total Budgetary Income For the Foundation</b>	<b>\$359,610.00</b>	<b>\$319,057.66</b>

[With Posey Trust  
Distribution Feb-15-  
2017]

**Sources of Income:**

> Posey Trust [ Wolcott Foundation receives 33% Income / Income Approximately 3% ]	\$2,846,639.00	\$3,043,335.63
> Ameriprise Portfolio [ Income Approximately 6% ]	\$4,750,000.00	\$4,179,578.66
> High Twelve Clubs [ Little Red School House ]	\$37,000.00	\$24,575.00



# The Wolcott Foundation, Inc. Contributions By Zone / By Trustee

By Qtr / Year To-date  
01-May-2016 through 30-April-2017

SUM()

Trustee:

Malcolm White Ericll Eschbach Stanley Gardner Willie Mier Michael Clark Donald Garrido Robert Morton Mervyn Harris

Cum 3QTR's  
Y-T-D

TOTAL \$'s

Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8
--------	--------	--------	--------	--------	--------	--------	--------

1st Qtr  
CUM 1st Qtr Y-T-D  
31-Jul-16

\$1,702.50	\$4,155.96	\$300.00	\$70.00	\$368.00	\$2,195.00	\$802.00	\$0.00
\$1,702.50	\$4,155.96	\$300.00	\$70.00	\$368.00	\$2,195.00	\$802.00	\$0.00

2nd Qtr  
CUM 2nd Qtr Y-T-D  
31-Oct-16

\$1,237.00	\$1,056.00	\$500.00	\$758.25	\$1,263.44	\$1,016.20	\$780.50	\$102.00
\$2,939.50	\$5,211.96	\$800.00	\$1,228.25	\$1,631.44	\$3,211.20	\$1,582.50	\$192.00

3rd Qtr  
CUM 3rd Qtr Y-T-D  
31-Jan-17

\$800.00	\$782.00	\$266.00	\$1,177.00	\$700.00	\$1,381.58	\$2,370.00	\$255.00
\$3,539.50	\$5,993.96	\$1,066.00	\$2,005.25	\$2,331.44	\$4,592.78	\$3,952.50	\$447.00

4th Qtr  
CUM 4th Qtr Y-T-D  
30-Apr-17

\$1,930.50	\$320.00	\$0.00	\$0.00	\$870.00	\$2,483.00	\$1,370.00	\$0.00
\$1,579.00	\$5,673.96	\$1,066.00	\$2,005.25	\$1,481.44	\$2,086.76	\$2,582.50	\$447.00
\$3,509.50	\$5,993.96	\$1,066.00	\$2,005.25	\$2,331.44	\$4,572.75	\$3,982.50	\$447.00

From "Quick Books":  
400.00 - Contributions  
401.00 - Endowment Fund  
403.00 - Fellowship Fund  
Net Income

\$6,973.50  
\$16,933.91  
\$23,907.41

**The Wolcott Foundation, Inc.**  
**An Internal Revenue Code 501 (c) (3) Charitable Organization**  
 Fiscal Year 01-May2016 through 30April-2017

	Ameriprise Corp Capital Trust	Raymond James Woicott Portfolio	Combined Portfolio	Unvest Bank Checking Account	Unvest Bank Checking Account	Chk Written	Major Checks	Checks Cleared:
Month ending	Qty Statement (valued QTRLY)	Ending Balance	TOTAL	Beginning Balance	Ending Balance	Chk No.	EXPENSE	Paid To:
May-16	\$236,708.54	+ \$3,830,169.85	= \$4,066,878.39	\$132,270.85	\$190,987.38	1637	\$373.33	Wolcott Annual Mtg- Woods
						1644	\$56.81	Office Exp
						1645	\$2,731.71	Lapel Pins / Badges
Jun-16	\$236,708.54	+ \$3,870,646.38	= \$4,106,354.92	\$190,987.38	\$180,684.05	1653-61	\$11,663.33	High Twelve Int'l Conv.
Jul-16	\$244,750.06	+ \$4,048,674.02	= \$4,293,424.08	\$180,684.05	\$182,610.80	1650	\$696.00	High Twelve Int'l Conv.
						1658	\$927.00	High Twelve Int'l Conv.
Aug-16	\$244,750.06	+ \$4,150,655.84	= \$4,395,405.90	\$182,610.80	\$63,535.46	1592	\$342.56	Kentucky Wesleyan
						1646	\$342.56	Kentucky Wesleyan
						1648	\$118,697.42	GWU Fellows Tuition
Sep-16	\$244,750.06	+ \$4,035,319.21	= \$4,280,069.27	\$63,535.46	\$66,856.71	na	none	none
Oct-16	\$250,775.48	+ \$3,905,658.96	= \$4,156,434.14	\$66,856.71	\$52,203.53	1698	\$50.00	Postage
						1697	\$750.00	Carol D - Compensation
						1699	\$341.12	Lapel Pins / Badges
						1671	\$15,270.00	GWU Fellows Tuition
						1670	\$261.00	Selective Insurance
Nov-16	\$250,775.48	\$3,807,148.48	\$4,057,923.97	\$52,203.53	\$64,112.03	1672	\$250.00	M. Clarke - Expense
Dec-16	\$252,037.79	+ \$3,914,197.97	= \$4,166,235.76	\$64,112.03	\$65,780.28	na	none	none
Jan-17	Cashed out to: Raymond James Portfolio 12/31/2016 and Unvest Bank \$107K to Unvest Bank	\$4,179,578.66	= \$4,179,578.66	\$65,780.28	\$163,016.39 [ \$106,000 Check pending GWU Tuition]	1667	\$1,016.80	High Twelve Int'l Conv.
						1680	\$1,852.00	Phl. Insur. [Fraud]
						1676	\$1,200.00	Alcom - WebMaster

**2017 Annual Hi 12 International Convention**  
**Publication with Officers, Program, Banquet Schedule**  
**Advertisements (Photos may be included)**

Full Page Ad	size	7 1/8" ax 9 3/4	\$150
1/2 Page Ad	size	7 1/2" x 4 1/2"	\$ 80
1/4 Page Ad	size	3 3/4" x 5 1/8"	\$ 50

**All ads MUST be photo ready (Do Not Include a Border) and sent either by PDF or emailed no later than April 30, 2017 to [jan@circleprinting.net](mailto:jan@circleprinting.net).**

**All ads MUST be paid in advance and checks received no later than April 30, 2017. Please send check to:**

-----  
**Complete the following information.**

**Make check payable to:**  
**HI 12 Indiana Association for convention advertising.**

Organization  
Name \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_

**Please return this form with your organization information and payment no later than April 30, 2017 to:**

**Dr. Ronald W. Woods**  
**1069 Country Club Dr.**  
**Greensburg, IN 47240**  
**812-663-6624**

# HTI Governing Board Motions from the 2017 HTI Mid-Year Conference

The following motions are to be consider at the 96th Annual High Twelve Convention, Wolcott Foundation Annual Membership Meeting::

1. Motion to approve the proposed WF Bylaws as distributed (or amended) at the 2017 Mid-Year GB Conference to move forward to the 96th Convention by approval of the HTI Governing Board. **APPROVED**
2. The secretary of HTI to forward a printed (or amended) copy to the Trustees and General Counsel of the Wolcott Foundation. **APPROVED**
3. Motion to REPEAL the current undated, unsigned bylaws (or any other that may be located). **APPROVED**
4. Motion to published the proposed WF Bylaws in the Spring 2017 Edition of the High Twelvian. **APPROVED**
5. Motion to require all Associations and Club to send ALL donations directly to the WF Treasurer (no cash) with an email notification to the applicable Zone Trustee or Deputy Trustee (if appointed). **APPROVED**
6. These motions in accordance with Article X: Amendments To By-Laws; page 14 of the undated and unsigned WF bylaws as posted to the HTI website since 3/10/15.
7. The Executive Board of HTI will insure these motion are brought up at the WF Annual Membership Meeting - **APPROVED**.

**Editors Note:** The following document (pages 20-33) has been formatted to fit the allotted space and has had the page numbers removed. A full sized PDF version can be viewed from the HTI website under the EVERYONE tab; Proposed Wolcott Foundation Bylaws as presented at the 2017 Mid-Year Conference 1/23/17.

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## [Introduction:](#)

The Wolcott Foundation, Inc., (the Foundation) is a designated 501(c)3 Non-Profit Corporation organized under the Laws of the State of Missouri with an avowed purpose to provide fellowships at George Washington University to graduate students for careers in government, public management and international affairs. The Foundation was incorporated on September 21, 1960, for a term that is perpetual.

## **Article I – Membership**

### **Section 1 – Members**

Although *The Wolcott Foundation, Inc.* exists as a separate, distinct and independent organization, it nevertheless is associated with High Twelve International in that the Foundation adopts as its members, the Members of High Twelve International so that a Member of a Constituent Club of High Twelve International in good standing shall be a Member of this Foundation.

### **Section 2 – Zones**

For administration of the Foundation as well as Member representation of the Board, the governing body of the Foundation, the Constituent Clubs shall be assigned to zones

based on geographical location. The size and area of such zones shall be established from time to time by the Board.

## **Article II – Trustees [aka “The Board”]**

### **Section 1 – Business Affairs Management**

The Business Affairs of the Foundation shall be handled by the Chairman, Vice-Chairman, Secretary and Treasurer. , who shall hereafter be referred to as the Business Affairs Management Committee.

### **Section 2 – Financial Management**

The management and investment of the trust funds and finances of the Foundation shall be handled by the Treasurer with the advice and consent of the Business Affairs Management Trustees. This is to include but not limited to fundraising, budget development, bill payment, budget to actual reporting, annual tax filing and quarterly reporting to the general membership of the Foundation.

The Business Affairs Management Trustees except as may be otherwise provided by these Bylaws or by the terms of the gift, devise or requests, shall invest, manage and administer said property for the purposes set forth in the Articles of Incorporation. In administering the property of the Foundation, unless otherwise specifically provided by the terms of the gift, devise or bequest, they shall have the authority to exercise all of the power granted under the Missouri “not for Profit Corporation” under No. R. U. (1949) Section 355.090, as amended.

### **Section 3 – Fellowship Program Management**

The Fellowship Program Management shall reside with the Business Affairs Management Trustees with the advice and consent of the Zone Trustees. This is to include but not limited to being the liaison with George Washington University, web based fellowship application process, candidate application scoring, candidate notification of final acceptance/denial of fellowship.

### **Section 4 – Qualifications to Serve**

Trustees shall be a continuing Member in good standing of a Constituent Club of High Twelve International, Inc. within the zone they represent. The withdrawal, suspension or discontinuance of the Constituent Club’s Charter shall act as an automatic disqualification of the Trustee. A Trustee shall have forty-five (45) days following the discontinuance of his Club Charter to provide a certification to the Foundation and High Twelve International Secretaries that he has associated himself with a duly constituted Constituent Club within the zone he represents.

The term for Trustees shall be for three (3) years. Trustees may succeed themselves two times (nine (9) consecutive year maximum), after which they cannot hold the same office for one election cycle.

Trustees shall not hold any elected or appointive office in High Twelve International,

Inc.

Trustees shall be qualified to be a zone officer as described in the position description. Additionally, those Trustees running for or holding the additional office/responsibility of Business Affairs Management shall hold additional qualifications described in the position descriptions.

### **Section 5 – Nominations for Zone Trustees**

Candidates for the office of Zone Trustee for geographical zone shall be nominated in writing to the Foundation Secretary not later than March 1<sup>st</sup> of the year in which the office of Trustee is to be filled.

Such nomination(s) must be filed with the Foundation Secretary by US Mail and must include:

- Resume consistent with the position being applied for.

- Recommendation from the nominees' Constituent Club

- Recommendation from the nominees' State Association if one exists.

- Nominees signed agreement to serve in accordance with these Bylaws if elected.

- The US Post Office imprinted cancellation date will determine if the March 1<sup>st</sup> deadline is met.

- The Secretary shall provide the Business Affairs Management Trustees the resume (s) who will determine if nominees meet the minimum qualifications as described in the position description via email. Business Affairs Management Trustees will respond to the secretary if the nominee(s) meet the minimum requirements.

Nominations will be acknowledged in writing, by return US Mail, indicating receipt and if qualifications were met or not.

### **Section 6 – Failure to Nominate**

Zone Trustee – in the event a qualified nomination is not received from a geographical zone by the March 1<sup>st</sup> deadline the Board shall seek a qualified candidate from the zone in question and thereafter appoint the candidate to serve in the capacity of Zone Trustee for the full term of 3 years. Such appointment will be announced by the June 1<sup>st</sup> deadline (Article II; Section 9 – G).

### **Section 7 – Only One (1) Nomination Received**

In the event only one (1) valid nomination is received by March 1<sup>st</sup> from a Constituent Club for any open Zone Trustee position the Board shall appoint the sole nominee to the full term of the office nominated for. Such appointment will be announced by the June 1<sup>st</sup> deadline (Article II; Section 9 – G).

### **Section 8 – Multiple Nominations Received**

In the event more than one valid nomination is received by March 1<sup>st</sup>, the Foundation Secretary shall prepare the approved standard paper ballot to be sent to the Constituent Clubs in the geographical zone for a Zone Trustee election to all Constituent Clubs domestic and foreign for that zone not later than March 31st.

Each ballot shall include:

Line for number and club name.

Zone number nominees are running for.

Names of nominees.

Instructions on how the ballot is to be completed and deadlines to be met.

Signature line for Constituent Club Members to sign and select the nominee they are voting for.

Each club member shall vote only once.

Signature lines for Club President and Secretary to certify the ballot.

Return deadline postmark date of May 15<sup>th</sup> for the ballot to be returned.

Address the ballot is to be returned to.

### **Section 9 – Tallying of Ballots**

The Foundation Secretary shall:

Obtain the club rosters from High Twelve International in the zone(s) where the election is to be held to validate that members only voted once by club.

Validate postmark date.

Envelopes postmarked after May 15<sup>th</sup> will not be opened but retained with valid ballots.

Date stamp the envelope and ballot when received.

Create an Excel Spreadsheet to tally the votes by club.

Retain envelope and ballot in club number order.

Report the results of the election to the Board.

Report the results for publication on the High Twelve International website on June 1<sup>st</sup>.

Have all envelopes/ballots and tally sheet available for inspection at the High Twelve International Convention that the results will be announced at.

### **Section 10 – Contested Elections**

Such contest shall be registered in writing before the opening of the Annual Membership Meeting and filed with the Secretary of the Trustees (unless the election of the Secretary shall be at issue, then the writing shall be filed with the Chairman).

Any contested election shall be resolved immediately in closed session by the remaining Board members and the determination of the Board announced prior to the close of the Annual High Twelve International Convention.

The written decision of the Board on the contested ballot issue shall not be subject to further review or contest.

### **Article III – Removal of a Trustee**

#### **Section 1 – Cause**

A Trustee may be removed for office upon presentation of good and sufficient cause upon the institution of the following procedure.

#### **Section 2 – Charge(s)**

A charge(s) shall be instituted in writing, signed by the Club President and Secretary, by filing the same with the Foundation Secretary setting forth the specific complaint(s) against the alleged offending Trustee.

A charge(s) can emanate from a State Association or club.

In the case of a Business Affairs Management Trustee the charge may emanate from any zone.

In the case of a Zone Trustee the charge can only emanate from that Trustees zone.

### **Section 3 – Right to Respond**

The alleged offending Trustee shall have the right and opportunity, either in person or by a representative of his own choice, to present a response to the charge(s) at the time the matter is to be heard and determined by the Board.

### **Section 4 - Constituent Club Mediation**

The Chairman, unless the Chairman is the subject of the charge(s), then the Vice-Chairman, shall forthwith notify the alleged offending Trustee against whom the charge(s) have been filed and shall also schedule an informal meeting with the Constituent Club(s) bringing the charge(s) to amicably resolve the complaint.

### **Section 5 – Absence of Resolution**

In the absence of any immediate resolution of the matter, the Chairman (or Vice-Chairman) shall thereafter refer the charge(s) to the Board which shall review the charge(s) as made to make a determination as to dismiss the charge(s) and retain the alleged offending Trustee or adopt the charge(s) and dismiss the offending Trustee. In making their determination, the Trustees may review such other information relating to the charge(s) as the Trustees deem appropriate. The determination to dismiss shall be by a majority vote of the remaining Trustees.

### **Section 6 – Determination to Dismiss**

In the event a determination is made to dismiss; the rest of the offending Board member's term of office shall be forthwith declared vacant and forthwith filled in accordance with the provisions of these bylaws. Such appointed Trustee shall serve out the remaining term of the Trustee so removed.

## **Article IV – Compensation**

**Section 1 – No Trustee shall receive** directly or indirectly any salary, compensation, emolument or gifts from the Foundation or any other source for his services.

**Section 2 – Trustees may be reimbursed** actual travel expenses incurred for required attendance at meetings but not to exceed the annual amount budgeted and approved for said travel at the annual preceding membership meeting.

## **Article V – Conflict of Interest Policy**

### **Section 1 – Policy Distribution**

The Foundation Secretary shall distribute the policy after the annual meeting.

### **Section 2 – Certification:**

Each Trustee will be required to certify annually after the annual meeting that they do not have a conflict of interest.

## **Article VI – Membership Meeting Quorum**

### **Section 1 – Annual Meeting of Members:**

The Annual Meeting of the Members of the Foundation shall be held in conjunction with the Annual Convention of High Twelve International, Inc. and at such time to not conflict with the master High Twelve International convention agenda.

### **Section 2 – Special Meeting(s) of Members:**

Special Meetings of the members of the Foundation for extraordinary matters of business shall be called by the Chairman or Vice-Chairman with the approval of a two-thirds (2/3) majority of the Members of the Board. Such meeting shall be called only if the Annual meeting shall be more than four months removed from the date on which a determination is made to call for such meeting; otherwise the matter for determination shall be placed on the agenda for the Annual Meeting. The date for the Special Meeting shall be published in the High Twelvian or such other communication of assured circulation to and among the members, announcing the time, place and purpose of the special meeting, but such meeting shall not be prior to thirty (30) days nor more than sixty (60) days following the date of publication of such notice. If no such communication is otherwise available, notice shall be provided by regular US Mail to the Secretaries of each Constituent Club.

### **Section 3 – Presiding Officers**

The Chairman of the Foundation, and in his absence the Vice-Chairman, or in their absence the senior Trustee in length of total service, shall preside at all meetings of the Members.

### **Section 4 – Documentation of Meetings**

The Foundation Secretary shall digitally record all acts and proceedings of such meetings.

Such digital recordings shall be transcribed and published to the Board and the Membership.

Such digital recordings shall be retained for a minimum of four (4) years.

### **Section 5 – Proxies**



The use of proxies will not be utilized.

Each Trustee and general member present shall have one vote.

## **Article VII – Meeting of Trustees**

### **Section 1 – Annual Meeting**

The Annual General Membership meeting will be held in conjunction with Annual Convention of High Twelve International, Inc.

Order of Business:

Call to order.

Reading of minutes of last annual meeting.

Reading of minutes of any special meetings.

Reports of committees.

Unfinished business.

Communications.

New business:

Anything appropriate to come before the General Membership.

Should there a contested zone election it will be taken up here.

Election of Business Affairs Trustees by the Board.

Installation of Trustees.

Adjournment.

### **Section 2 – Regular meetings**

Regular meetings of the Board shall be conducted monthly or as needed by te phone conference call.

Such calls shall be recorded and transcribed by the secretary and circulated among the Trustees.

### **Section 3 – Special Board Meetings**

Special meetings may be called by the Chairman or by any two (2) Trustees upon at least fifteen (15) days' notice to each Trustee by US Mail, Email or Telephone.

A quorum shall require five (5) members present to conduct business.

Meeting by telephone conference call may be held for any issue considered and the decision at such meeting shall be reported in the appropriate minutes by the Secretary and circulated among the Trustees.

### **Section 4 – Notice of Annual or Special Membership Meetings**

Notice of the annual or a special meeting may be incorporated in the notice of the annual or a special meeting of High Twelve International. Publication of notice in the official publication of High Twelve International, Inc., *The High Twelvian*, shall be deemed compliance with this section.

## **Article VIII – Finances and Property**

## **Section 1 – Depository for Funds**

All cash of the Foundation shall be deposited in such financial institutions that are FDIC or FCUD insured.

## **Section 2 – Fiscal Year**

The fiscal year of the Foundation shall commence on May 1<sup>st</sup> and end on April 30<sup>th</sup> of the following year.

## **Section 3 – Title to Assets**

Except as required by law, the title to all assets or investments of the Wolcott Foundation, Inc., shall be vested in the Foundation.

## **Section 4 – Additional Powers**

In administering the property of the Foundation, the Business Affairs Management Trustees in addition to any other powers granted by these Bylaws shall have the power to:

Purchase or otherwise acquire, and to retain any and all stocks, bonds, notes or other securities, including certificates of deposit or other evidence of indebtedness in banks and saving & loan associations, any variety of real or personal property, including interest in investments trusts and common trust funds at such prices and upon such terms and conditions and in such a manner as they seem best, whether such investments be secured or unsecured, or located within or without the State of Missouri.

With respect to the investment in and management of real estate and the improvements thereon, maintain same in a suitable condition for sale or lease, including the repair, alteration, addition to or reconstruction or improvements thereon, without the express consent of Members of the Foundation.

Retain any portion of the funds of the Foundation in cash as the Board determines that said retained funds can be more profitably invested or reinvest.

Select and employ agents and attorneys, including the appointment of a trust company or trust companies, investment management company or investment management companies to whom may be delegated, with the right of revocation reserved, such powers in managing and investing the Foundation's funds as may deemed advisable, and as the laws of the jurisdiction permit, and to pay their reasonable compensations and expenses.

The Board shall have the power to accept or reject any contribution offered to the Foundation.

## **Section 6 – Report of the Trustees**

The Trustees of the Foundation, at the Annual Meeting of Members, shall present a complete, accurate and detailed financial report, with itemized supporting schedules

of all income and all disbursements, a balance sheet verified by the Chairman and Secretary or by a majority of the Board, for the Fiscal Year immediately preceding the date of the report; together with such other information as may be required to keep the Membership fully informed of the activities of the Foundation. An abstract thereof shall be entered into the minutes of the proceedings of the annual meeting at which the report is made. Copies of the abstract of the report shall be made available to all members who shall request same by email. A full copy of the report shall be posted to the High Twelve International web site with access restricted to High Twelve Members only.

### [Section 7 – Annual Audit](#)

A complete audit of the books and records of the Foundation for each Fiscal Year is to be made by a certified public accountant. Copies of the audit shall be furnished to the Trustees and shall be made available upon request of any General Member via email and posted to the High Twelve International web site with access restricted to High Twelve Members only.

### [Article IX – Duties of the Officers](#)

#### [Chairman](#)

The Chairman of the Board shall preside at all meetings of the Board, and perform all other duties usually and customarily assigned to and performed by the Chairman of the Board. In addition, the Chairman of the Board shall be the Chief Executive Officer of the Foundation.

As the Chief Executive Officer of the Foundation, he shall preside at all meetings of the Members, he shall supervise all the activities of the Foundation and shall represent the Foundation at High Twelve International. He shall perform such other duties as usually pertain to the Office of Chairman.

#### [Vice-Chairman](#)

The Vice-Chairman, in the absence or disability of the Chairman, shall perform the duties of the Chairman, and shall perform such other duties as shall be assigned to him by the Board, or usually and customarily pertain to his office.

#### [Secretary](#)

The Secretary shall keep complete and accurate records of the proceedings at the Board and Membership meetings and shall have charge of the minute book, seal and other similar records and office assets of the Foundation, and shall perform such other duties as customarily pertain to the Office of the Secretary of a Non-Profit Corporation.

#### [Treasurer](#)

The Treasurer shall keep maintain and invest all of the assets and funds of the Founda-

tion in the name of the Foundation as provided in Article VIII and approved by the Board. He, as well as all Board members, shall be bonded in an amount satisfactory to the Board. He shall report to the Board, upon demand of the Chairman or Vice-Chairman, the complete record of the finances of the corporation, and shall submit such records for audit when requested by the Board. He shall file the annual tax return of the Foundation. He shall perform any and all duties which usually pertain to the office of Treasurer.

*Position Descriptions* shall be developed and maintained by the Trustees. The Secretary shall insure that current copies are posted to the High Twelve International web site with access restricted to High Twelve Members only.

**Article X – Geographical Zones**

**Section 1 – Geographical Zone Assignments**

For the convenience of the administering of the Foundation and to establish areas from which representatives may be elected by the Constituent Clubs of High Twelve International, the Board shall establish geographical zones, which zones shall elect a Trustee by the procedures herein set forth. The geographical zones shall be established and Constituent Clubs assigned to provide balanced distribution of Clubs among all zones. The geographical boundaries may be adjusted in the discretion of the Board from time to time to assure continued balance in representation of the Trustees.

**Section 2 – Designation of Zones**

- Zone #1 – Northern California
- Zone #2 – Southern California, Arizona, Hawaii and Japan
- Zone #3 – Colorado, Kansas
- Zone #5 – Michigan, Ohio, United Kingdom
- Zone #6 – Indiana, Kentucky, Louisiana and Texas
- Zone #7 – New Jersey, Pennsylvania, New England and District of Columbia
- Zone #8 – Florida

**Section 3 – Terms of Zone Trustees – legacy 5 year terms**

Zone	Terms Expire
1	2019
2	2021
3	2019
4	2020
5	2021
6	2017
7	2018
8	2020

**Section 4 – Terms of Zone Trustees – 3 year terms** effective (with the adoption of these bylaws)

Zone	Terms Expire
1	2022, 25, 28, 31
2	2021, 24, 27, 30
3	2019, 22, 25, 28
4	2020, 23, 26, 29
5	2021, 24, 27, 30
6	2017, 20, 23, 27
7	2018, 21, 24, 27
8	2020, 23, 26, 29

**Article XI – Corporate Seal**

The Foundation shall have a corporate seal which shall have inscribed around the circumference thereof, “THE WOLCOTT FOUNDATION, INC.” There shall also be included on the seal the words, “Corporate Seal”, the date and state of incorporation, and such other words as may be required by law.

**Article XII – Conduct of Foundation Business**

**Section 1 – Rules of Order**

At all meetings of the Membership, all matters of procedure not covered by these By-laws shall be governed by Robert’s Rules of Order, last Revised Edition.

**Section 2 – Day-to-Day Business**

The day-to-day business of the Foundation shall rest in the Business Affairs Trustees who shall appoint such committees and other personnel as shall be deemed necessary and desirable for the efficient operation of the Foundation and to carry out the purposes of the Articles of Incorporation well as the avowed government, public management and international affairs.

Accordingly, the Board shall prepare and maintain a current written, procedures manual setting forth in detail a statement of the duties and responsibilities (position descriptions) of the Business Officers, Trustees, appointed committees and personnel as well as matters relating to the conduct and agendas for any meeting or election of the membership and such other business of the Foundation requiring definition and direction.

Further, the Board shall definitively establish written policy for the manner in which the Fellowship Program is be encouraged and promoted among the Members and the Constituent Clubs; and, establishes a written policy by which the fellowship program is to be administered in relation to individual applicants and enrolled participating students, taking into consideration the relationship the program has with George Wash-

Article XIII – Amendment to the Bylaws

Section 1 – Amendment Process

Alterations or amendments to, or the repeal of the existing Bylaws or the adoption of new Bylaws may be considered at any Annual or Special Meeting of the Members of the Foundation and become effective if two-thirds (2/3) of the Members at such meeting present in person, vote in favor of such changes in the Bylaws. Such changes may be made at any Annual or Special Meeting of the Members provided that notice of the proposed alteration, amendment, repeal of an existing Bylaw, or adoption of a new Bylaws has been given to the Members of the Foundation at least sixty (60) days before such meeting of the Members of the Foundation called for such purpose. All such notices contemplated shall be considered given if sent by regular mail of the United States Post office or duly published in The High Twelvian.

End of Document

Adoption Certification:

Adopted at the XXth High Twelve International Convention on June xx, xxxx

Date: \_\_\_\_\_

XXXXXXXXXXXXXXXXXX

Chairman, Wolcott Foundation

CORPORATE SEAL

XXXXXXXXXXXXXXXXXX

Secretary, Wolcott Foundation

END OF DOCUMENT - *A full sized, indexed, page numbered version can be found on the HTI website under the EVERYONE tab .*

\*\*\*\*\*

**NOTICE Of Intent To Run For HTI Elective Office  
At 96th Convention For 2017-2018**

President	William H. Haynes, PSP
1st Vice President	Joseph H. Santisteban, PSP
2nd Vice President	Jonathan Dilley, PSP
3rd Vice President	Jerry J. Hamilton, PSP
Treasurer	Donald M. Whistler, PIP
Secretary	Kevin L. Hokerk-Robinson, PSP

Additional nominations can be made ‘from the floor’ of the convention as described in the International Bylaws R V 6/18/16; Article II—Officers; Section 4; Other Nominations on page 10 of 26.

# **WELCOME TO INDIANAPOLIS AND THE 96TH INTERNATIONAL H-12 CONVENTION AT THE AIRPORT CROWN PLAZA**

## **IF YOU ARE FLYING:**

The Crown Plaza has an airport shuttle which runs every half hour., no need to call. It is about a 10 minute ride from the airport to the hotel.

## **IF YOU ARE DRIVING:**

**From north:** I-465 South to Sam Jones Expressway (Exit 11A); turn right onto Sam Jones Expressway.

**From south:** I-465 West to Sam Jones Expressway (Exit 11A); use left two lanes to turn left on Sam Jones Expressway (signs for I-465 N).

**From east:** I-70 to Sam Jones Expressway (Exit 75); use left two lanes (signs for I-465 N).

**From west:** I-70 to Sam Jones Expressway (Exit 75); use left two lanes to turn left on Sam Jones Expressway (signs for I-465 N).

**Driving directions to local restaurants and shopping in Plainfield.** Exit Crown Plaza; turn right on S. High School Road; at Washington St./U.S. 40 (2 miles), turn left; Plainfield Commons is on the left about 5 miles west on U.S. 40. Perry Crossing is on the left mid-way to Plainfield.

**Driving directions to Downtown Indianapolis** I-70 east, Meridian Street exit, turn left to center of city.

**Bus tour** includes a docent led tour of the Scottish Rite Cathedral (lunch on your own at the Double Eagle Café at the Scottish Rite), and sites of interest to visitors, i.e. Indianapolis Children's Museum, Lucas Oil Stadium, Soldier & Sailors Monument, Eiteljorg Museum of western art, Indiana State Museum and much more.

## **Bus Tour: Free Enterprise System**

32 passenger coach, upholstered seats, restroom, not handicapped assessable but bottom step lowers to ground, Indianapolis Motor Speedway Museum tour and narrated "Kiss the Bricks" tour and many other sites.

**Total Cost for bus tour to be paid with reservation \$35.00 Reservation deadline – May 1, 2017**

# 96th Convention Registration Form - Page 1

## High Twelve International

Date: \_\_\_\_\_

Member's Name: \_\_\_\_\_ Lady: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Arrival: \_\_\_\_\_; Departing: \_\_\_\_\_; Hotel Confirmation: \_\_\_\_\_

Member of \_\_\_\_\_ High Twelve Club

Number \_\_\_\_\_; Current office: \_\_\_\_\_

### **REGISTRATION FEE (High Twelvian's only, each) \$ 35.00**

**Thursday, 6/8/17 - Tour** (coach): Indianapolis Motor Speedway Museum and narrated "Kiss the Bricks" tour. Docent led tour of the Scottish Rite Cathedral with lunch on your own at the Double Eagle Cafe. Driving tour of Indianapolis includes Children's Museum, Lucas Oil Stadium, Soldier & Sailors Monument, Eiteljorg Museum of Western Art, IN State Museum and much more. .

Departure Time: 10:00 A.M. from the hotel **\$35.00 x \_\_\_\_\_ \$ \_\_\_\_\_**

**Friday, 6/9/17 - Breakfast & Lunch** - The Landing Restaurant or Outer Marker Lounge - Crown Plaza - on your own.

**Friday, 6/9/17 Grand Master's Dinner:** (men business attire): Served with house salad or daily soup, Chef's choice of starch, seasonal vegetables, house breads, dessert and house coffee and tea.

**Roasted Pork Loin & Breast of Chicken** **\$37.00 x \_\_\_\_\_ \$ \_\_\_\_\_**

### **Saturday, 6/10/17 - Wolcott Foundation Luncheon** (business attire)

**Deli-Sub** **\$24.00 x \_\_\_\_\_ \$ \_\_\_\_\_**

House coffee, tea and dessert

**Veggie Wrap** **\$23.00 x \_\_\_\_\_ \$ \_\_\_\_\_**

House coffee, tea and dessert

**Asian Chicken Salad** **\$23.00 x \_\_\_\_\_ \$ \_\_\_\_\_**

Soup, house bread & sweet butter, House coffee, tea and dessert



# 96th Convention Registration Form - Page 2

## High Twelve International

**Saturday, 6/10/17 - Installation Dinner:** *Officers Formal Attire!* Served with house salad or daily soup, Chef's choice of starch, seasonal vegetables, house breads, dessert and house coffee and tea.

**Grilled Chicken and Petite Filet Mignon**      **\$48.00 x** \_\_\_\_ **\$** \_\_\_\_\_

**Registration Total:** \$ \_\_\_\_\_

Make check payable to: High Twelve International

Enclose this 2 page registration and

Mail to:                    High Twelve International

11404 W Olive Dr

Avondale AZ 85392-4210

~~~~~  
Hotel Reservations:    Crown Plaza Indianapolis Airport  
                                 2501 South High School Road  
                                 Group Rate \$125.00/day + tax king single or double  
                                 317-244-6861 Group code: **High12 Masonic Group**  
                                 **Group Rate valid through 5/8/16**  
~~~~~

Event Registration and meal reservations can be made and paid via the  
International Website [www.high12.org](http://www.high12.org)  
~~~~~

June 7, 2017 [Wed.] is the arrival day

7:00 PM Executive Board Meeting

June 8, 2017 [Thur.] is the tour day

10:00 AM to 3:00 PM - Indianapolis Motor Speedway Tour, Scottish Rite  
Cathedral Tour and other sites

9:00 AM - 10:00 PM - Hospitality Room Open

7:00 PM - Informal Get Together in the Hospitality Room

June 9-10, 2017 [Fri. & Sat.] is the convention

6/9 8:00 AM to 5:30 PM Convention Meeting

6/9 Noon - Lunch on your own - Crown Plaza

6/9 12:30 PM to 10:00 PM Hospitality Room Open

6/9 6:00 PM - Grand Master's Dinner

6/10 8:00 AM to 5:30 PM Convention Meeting

6/10 Noon - Wolcott Foundation Luncheon

6/10 1:30 PM to 5:00 PM Hospitality Room Open

6/10 6:00 - 10:00 PM Dinner and Installation of Officers

June 11, 2017 is the departure date

**Delegate**

Date Turned In:

Number of Votes:

State Association:

When registering, the Delegate/Proxy Credential must be presented to the Credentials Table on the Official Form sent out by the International Office.

**KNOW ALL MEN BY THESE PRESENT:**

That \_\_\_\_\_ High Twelve Club No. \_\_\_\_\_ had an active membership of: \_\_\_\_\_ as of **March 31, 2017 Monthly Report**, and for an in behalf of said Club to attend the 96th Annual Convention of High Twelve International, Inc., in Indianapolis, IN June 9-10, 2017 and all adjournments of said Annual Convention and at every adjournment thereof, to vote for and in behalf of and in the name of said Club, on each and every question coming before said Convention, including the right to so vote at the Election of Officers of High Twelve International. Said Delegate is entitled to cast a percentage of the Club's vote shown by his name below:

| Name of Delegate/Proxy | % of Club's Vote |
|------------------------|------------------|
| _____                  | _____ %          |
| _____                  | _____ %          |
| _____                  | _____ %          |

**IN WITNESS THEREOF:**

The President and Secretary of the aforesaid: \_\_\_\_\_

High Twelve Club of: \_\_\_\_\_

(Print City and State of Your Club)

Have hereunto set their hands this: \_\_\_\_\_ day of \_\_\_\_\_, 2017.

(Signature) \_\_\_\_\_ (Club President)

(Signature) \_\_\_\_\_ (Club Secretary)

**Association Certification**

Approved by: \_\_\_\_\_ (State Secretary)

This Official Form must be signed by the State Secretary. This Credential **MUST** be presented **IN PERSON** to the Credentials Committee of High Twelve International at the 96th Annual Convention in Indianapolis, IN on or before 12:00 P.M., Local Time, Saturday, June 10, 2017.



High Twelve International, Inc.

11404 W Olive Dr

Avondale, AZ 85392-4210



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