

## Professional Profile

Retired Project Manager – Bank Operations

- Manage large technical projects
- Paper check to image conversions
- Check processing site development
- Check sorting equipment install
- Processing site consolidations
- Vendor contracts
- Hardware acquisition
- Coordinate training
- Project documentation
- Facilitate project meetings
- Cost control (budget vs. actual)
- Implementation support

## Professional Experience

JPMorganChase Bank, New York, New York  
2004-2008

### Project Manager, Retired

Positions:

- Project Manager
- Project Analyst
- Merged with Bank One 2004

Bank One, Columbus, Ohio  
1993 - 2004

### Project Analyst, At Merger

Positions:

- Project Analyst
- Project Documentation
- Testing Analyst
- Merged with Valley National Bank 1993

Valley National Bank, Phoenix, Arizona  
1972-1993

### Project Analyst, Corporate Officer, At Merger

Positions:

- Supervisor
- Corporate Officer
- Check Processing System Specialist
- Trainer
- Reconciler
- Check Processing Clerk

## Education

University of Phoenix, Phoenix, AZ

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Bachelor of Science in Business Administration - 1994  
Master of Business Administration - 1997

## **Military**

### **United States Naval Reserve, Tucson, AZ**

Naval Supply Command, San Diego, DP3, Det. B-519 1982-1988  
Honorable Discharge May 23, 1988

## **Masonic**

### **Jerusalem Daylight Lodge #66 F & AM, Tucson AZ**

Raised February 17, 1979  
Worshipful Master 1982  
Secretary 1982-87

### **Tucson York Rite Bodies, Tucson AZ**

Chapter-Council-Commandery, November 1979 to present

### **Sunshine Chapter #38 OES, Tucson AZ**

Initiated September, 21 1981  
Worthy Patron 1982  
Secretary 1986-87  
Currently member of Sun City Chapter #66, Sun City, AZ

### **Roadrunner High Twelve #478, Tucson AZ (closed)**

Initiated October 10, 1979  
Secretary/Treasurer 1980-1987  
President 1984

### **West Valley High Twelve #605, Phoenix AZ**

Affiliated 1991  
Secretary 1998-2001  
Secretary/Treasurer 2009 to present  
Web Master 2009 to 2012

### **Arizona Association of High Twelve Clubs, Inc.**

State President 1990  
State Secretary 1991-1995, 1998-2001 & 2010 to present  
1<sup>st</sup> State Vice President 2009-10  
State Web Master 2009 -2012  
State Editor – The Arizona High Twelvian – 2009 to 2012

### **High Twelve International, Inc.**

International Secretary – June 2012 to present  
Forms Manager – September 2010 to present – design, production and distribution  
High Twelvian Editor – September 2010 to present – layout, production, distribution  
Membership – Access database manager 2011 to January 2014  
Membership – Wild Apricot web-based product – February 2014 to present  
Webmaster – Wild Apricot supported product – June 2013 to present  
Fundraising – Point person with vendors 2013 to present

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**Alleluia Lutheran Church, ELCA**

Member since October 2005

Lead Cantor

Past Treasurer

Current Financial Secretary

Past and current Council member

Webmaster; database manager; maintain network, PC's, display sign

Tuesday Bible study group

Assist with the Alleluia Diaper Bank program; an arm of the Central AZ Diaper Bank